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|  | <h1 style="text-align: center;">AUTHORS GUIDELINES<br/>FOR SHORT COMMUNICATION</h1> |  |
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## RETICULA

*Reti ecologiche, greening e green infrastructure nella pianificazione del territorio e del paesaggio*

Reticula is an online technical-scientific journal whose main topics of interest are ecological connectivity in relation to territorial planning, in the broadest sense of the term, ecosystem services connected to territorial planning and management that respect the principles of environmental protection, green infrastructures. The journal's primary target audience are administrative technicians, representatives of the academic world and all the professionals involved in the planning process. The short communications, therefore, must deal with the topics covered by the journal and respect a level of content and language appropriate to these characteristics, purposes and user targets. Furthermore, since it is a hypertextual work, the use of all the specific tools of this type of communication is encouraged.

The short communication may take the form of:

1. A good practice;
2. A project activity to be started or in progress;
3. An innovation in planning methodologies (territorial or sectoral);
4. A policy/governance tool that facilitates or pre-orders the activities referred to in the previous points.

The short communication should meet the following publishing criteria:

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| AUTHOR                   | The name, written in full, must be accompanied by the affiliation and the e-mail.   |
| TITLE                    | The title must be concise (should not exceed 120 characters including spaces) and possibly effective.   |
| TRANSLATION INTO ITALIAN | The title and affiliation of the Authors must be translated into Italian.   |
| TEXT                     | <ul style="list-style-type: none"> <li>• The text must be typed using Word format;</li> <li>• Short Communication must be between 7.000 - 10.000 characters including spaces (reference list are included in the count);</li> <li>• The text must be organized so as to contain a brief introduction, a section describing the object of the communication and final conclusions;</li> <li>• Si raccomanda di utilizzare, ogni qualvolta sia possibile, collegamenti ipertestuali ad altre fonti informative al fine di garantire al lettore maggiori approfondimenti (utilizzando la funzione “collegamento ipertestuale” di Word);</li> <li>• It is recommended to use, whenever possible, hyperlinks to other information sources to guarantee the reader greater insights (using the “hyperlink” function of Word);</li> <li>• Use quotation marks only for literal quotations of texts.</li> </ul> |

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| ARTWORK and TABLES | <ul style="list-style-type: none"> <li>• Artwork is mandatory;</li> <li>• Provide maximum 2 elements (pictures, graphs, tables, readable plans, maps, etc.);</li> <li>• Submit each element as a separate file in JPG format with a maximum weight of 600 Kb;</li> <li>• Photos depicting people whose faces are recognizable must be avoided unless they are images taken from other sources (for example, conference or project websites) for which it is implicitly believed that the appropriate releases have been provided;</li> <li>• Tables must be transmitted in Excel or Word format;</li> <li>• Captions of figures and tables must be numbered with the same identifier as the element to which they refer and must also contain the bibliographic source (in the case of photographs, the author must be indicated). The maximum text size of each caption is 250 characters including spaces;</li> <li>• Artwork and Tables must be inserted in the file with the text of the article by positioning each element, and the relative caption, where it is considered most appropriate;</li> <li>• Artwork and Tables must also be transmitted in a single folder as described in the following section "Methods of transmission of the article".</li> </ul>  |
| FOOTNOTES          | <ul style="list-style-type: none"> <li>• Footnotes must be limited in length and number. In substitution you can use as much as possible hyperlinks.</li> </ul>  |
| FUNDINGS           | <ul style="list-style-type: none"> <li>• If financial support has been provided for the conduct of the research and/or preparation of the short communication, Authors are asked to identify the source and, if present, to briefly describe the role of the sponsor(s) in the design of the study; in the collection, analysis and interpretation of the data; in the writing of the report; and in the decision to submit the article for publication.</li> </ul>  |
| REFERENCES         | <p>References must be checked against the text to ensure: (a) that the spelling of authors' names and the dates given are consistent and (b) that all authors quoted in the text (in date order if more than one) are given in the reference list and vice versa</p> <p><b>Reference style</b></p> <p><u>Text</u></p> <p>All citations in the text should refer to:</p> <ol style="list-style-type: none"> <li>1. Single author: the author's name (without initials, unless there is ambiguity) and the year of publication;</li> <li>2. Two authors: both authors' names and the year of publication;</li> <li>3. Three or more authors: first author's name followed by 'et al.' and the year of publication.</li> </ol> <p>Citations in the text may be made directly (or parenthetically). Groups of references should be listed first chronologically, then alphabetically.</p> <p>Examples: 'as demonstrated (Allan and Jones, 1999; Allan, 1999, 2000a, 2000b). Kramer et al. (2010) have recently shown ....'</p> <p><u>List</u></p> <p>References should be arranged first alphabetically and then further sorted chronologically if necessary. More than one reference from the same author(s) in the same year must be identified by the letters 'a', 'b', 'c', etc., placed after the year of publication.</p> <p>Examples:</p> <ul style="list-style-type: none"> <li>- Reference to a journal publication:</li> </ul> |

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|                       | <p>Van der Geer J., Hanraads J.A.J., Lupton R.A., 2010. <i>The art of writing a scientific article</i>. J. Sci. Commun. 163, 51–59.</p> <p>- Reference to a book:<br/>Strunk Jr. W., White E.B., 2000. <i>The Elements of Style fourth ed.</i> Longman, New York.</p> <p>- Reference to a chapter in an edited book:<br/>Mettam G.R., Adams L.B., 2009. <i>How to prepare an electronic version of your article</i>. In: Jones B.S., Smith R.Z. (Eds.), <i>Introduction to the Electronic Age</i>. E-Publishing Inc., New York, pp. 281–304.</p> <p>If the publications quoted in the text can be downloaded, please provide hyperlink.</p>  |
| MANUSCRIPT SUBMISSION | <ul style="list-style-type: none"> <li>• The article must be submitted in a single Word file which must therefore contain all the text elements listed above (Author(s), affiliation(s) in Italian and English, title in Italian and English, body of the short communication, artwork and tables positioned where appropriate, footnotes, any acknowledgements and funding, and bibliography;</li> <li>• All the elements of the Artwork and Tables must also be sent in a special folder and numbered in a unique progressive manner;</li> <li>• The short communication and the folder containing the Artwork and Tables must be sent in a single email to the Editorial Committee at <a href="mailto:reticula@isprambiente.it">reticula@isprambiente.it</a></li> </ul> |

Authors are requested to read RETICULA Ethical Code (at <http://www.isprambiente.gov.it/it/pubblicazioni/periodici-tecnici/reticula>) and to respect its contents. Authors are also required to sign for acceptance and return to the Editorial Committee the relevant acceptance form that will be sent to the Authors by the Editorial Committee.

The Editorial Committee reserves the right to make minor corrections to the editing of the original short communication if this does not result in any substantial modification of the communication itself; otherwise, the Author will be contacted.

**It is in any case the final decision of the Editorial Committee to proceed with the publication of the communication.**

Reticula is a non-profit online journal that does not generate economic income for anyone, therefore, it is understood that all contributions and materials are provided by the Authors voluntarily and without financial compensation. Consequently, it is understood that consent to the use of the aforementioned material without remuneration has been implicitly acquired.

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Signature of approval RS